

Network Administrator II

We are currently accepting applications to fill a mid-level Network Administrator position. The right candidate will be a hard working independent problem solver who views a challenge as an opportunity to prove themselves. We currently operate in North America and Europe with one domestic and three international offices. This position will require occasional after-hours support for critical systems.

Primary Responsibilities:

- Installation and support for server and desktop systems (mostly Windows; some Linux)
- Enterprise software installation and maintenance
- Configuration and troubleshooting of data network including Layer 2 and Layer 3 switches, routers, and firewalls
- Ensuring protection of servers and workstations with anti-virus software and latest patches
- Forecasting network and system needs based on usage statistics and reports
- Backup configuration and monitoring for multiple data center locations
- Providing Tier II assistance to users with various hardware and software issues

Requirements:

- 4 year degree in a technical discipline (Mathematics, Engineering, Computer Science, MIS, etc.)
- Minimum of 2 years experience as a Network Administrator or similar position
- Must possess at least one IT Career Certification (Cisco/Microsoft/CompTIA)
- Experience with multiuser database management systems such as InterSystems Caché, Oracle, SQL Server, or MySQL
- Excellent troubleshooting skills
- Independent problem solving and the ability to work with minimal supervision
- Strong written and verbal communication skills

Must be able to demonstrate knowledge of the following concepts:

- Network Routing and Switching Configuration
- Access Control Lists and Shared Network Resources
- Windows Server and/or Desktop Administration
- Data Backup Procedures and Disaster Recovery

Experience in any of the following areas would be considered a plus:

- Linux Administration
- Hardware Virtualization
- VPN Tunneling
- Voice over IP
- Administrative Scripting